

# What's New in Workday - New Release Features

Workday releases system updates twice a year—in the spring and fall. These updates provide the newest features, improvements, and enhancements to keep our system running smoothly. While many of the upgrades happen “behind the scenes,” some changes will affect how you use Workday every day.

Please review the key updates in the **2025R2 Release** taking effect on:



**September 20, 2025**

## What's Changing in Workday

### New Absence Calendar Experience

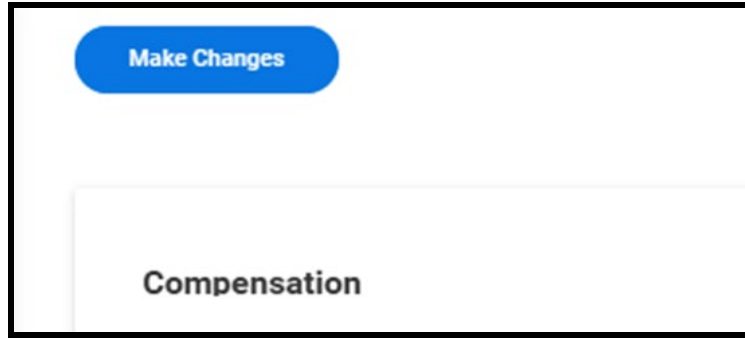
- Micro calendar for easier navigation
- “Correct My Absence” is now **Manage Absence**
- New ways to view balances and requests
- Make corrections directly from your request
- Add multiple entries on the same date
- Update time off by individual days
- Quick Actions now available from the homepage

### Quick-Access Buttons on the Homepage

- A new section at the top of your Workday homepage
- Buttons for the most-used tasks and reports for faster navigation

### Updated Look for Homepage, Compensation, and Performance

- Cleaner, modern design for Worker Profile
- Compensation screens imbedded in the Change Job (Extensions, Promotions and other changes), Hire and Add Job.



- Remember: **Blue buttons = Action required**
- Pencil and checkmark icons have been replaced with **three vertical dots (:)** for related actions
- New **tiles** in the *Individual Goals* section of your profile

## Changes to Payslip Withholdings

- Total Dependent Amount now displayed in W-4 withholding elections
- If you have a federal tax exemption, “Exempt” will appear in the Marital Status field

## Need help navigating the updates?

Contact **ONE HR Service Center** at [humanresources@wpunj.edu](mailto:humanresources@wpunj.edu) with any questions.

We invite you to explore these updates and see how the new features can support your Workday tasks!